Agenda
Workshop for Faculty & Staff
Academic Advancement
LSUHSC School of Medicine
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Children’s, Baton Rouge, Lafayette

1. Introduction – Goal of the Workshop
2. Relationship of Appointment and Advancement
3. The Guidelines and Criteria for Advancement
4. Deadlines
5. The Role of the Department Head
6. The Role of the Department Committee
7. The Role of the Support Staff
8. Preparation of the Packet
9. The Required CV
10. Structured Summary of Personal Statement
11. The Letters of Recommendation
12. Evaluation by the SOM APC
13. Pitfalls – Track Switching, Spilt Opinions, Appeals
14. Questions (and Answers)