

AGENDA
WORKSHOP FOR FACULTY and ADMINISTRATORS
PROMOTION AND TENURE
LSUHSC School of Medicine
Spring 2004

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| 1. Introduction – Goals of the Workshop | Dr. Letourneau |
| 2. Relationship of Appointment and Advancement | Dr. Letourneau |
| 3. The Guidelines and Criteria for P & T | Dr. Letourneau |
| 4. Deadlines | Dr. Letourneau |
| 5. Preparation of the Packet | Business Manger Representatives |
| 6. The “Recommended” CV | APC Representative |
| 7. The Outside Letters | APC Representative |
| 8. The Role of the Department Head | Department Head Representative |
| 9. The Role of the Departmental Committee | Deptal Committee Representative |
| 10. Evaluation by the SOM APC | APC Representative |
| 11. Pitfalls – Track Switching, Split Opinions, Appeals | Dr. Letourneau |
| 12. Questions (and Answers) | Panelists |