**LSUHSC-SOM Faculty Assembly**

**Meeting Minutes**

August 7, 2014

**Opening:** The regular meeting of the LSUHSC-SOM Faculty Assembly was called to order at 4:04PM in Room 7 of the Lions Building by Dr. Lee Engel

**Present:** Campeau, L; Crabtree, J; De Silva, T; Delacroix, S; Engel, L; English, R; Happel, K; Hebert, C; Holman, S; Hunt, J; Kamboj, S; Kapusta, D; Levitzky, M; McGoey, R; Mussell, J; Welsh, D; Winsauer, P

**Absent:** Catling, A; Cestia, W; Farris, H; Greiffenstein, P; LaCombe, J; Lazartigues, E; Spieler, B; Polite, F

**Proxies:** Mussell, J for Ali, M; Hebert, C for Boulmay, B; Edwards, S for Harrison-Bernard, L; Crabtree, J for Neumann, D; Sturtevant, J for Quayle, A

1. **Approval of the minutes from July meeting:** Dr. Crabtree moved to approve minutes for July and was seconded by Dr. Campeau. Motion was approved unanimously
2. **Reports**:
	* **Executive Council** – Met with Dean Nelson on 7.31.14
		+ Dean Nelson was commended on his new lunch series with faculty
			1. Dean Nelson viewed the first lunch positively and believes good discussion came out of it
				1. Each lunch will be 1st five to sign up – there will be no carryover lists
				2. Hopes to have occur 2x/month
				3. Wants to hold in Baton Rouge and Lafayette as well
		+ Next General Faculty Meeting will be 16 September from 4:30 – 5:30
			1. Greg Feirn will be present and speak to Faculty
				1. Still need to know our role in the new Hospital
			2. Need a question for the Dean from the Assembly to address at meeting
		+ Budget
			1. LSUHSC will receive an unknown amount from the WISE Fund
			2. Dean Nelson will believe it when he sees it and does not expect it to be an exceptionally significant amount
			3. There will almost certainly be a midyear cut of an unknown amount
			4. No raises this year
				1. Exceptions include equity and productivity raises for which the Dean will continue to fight
				2. Main campus getting 3% raise this year

Able to do this due to larger amounts of tuition revenue

If Baton Rouge can keep more tuition dollars, why can’t LSUHSC receive more of State General Funds?

Raise could be problematic given expected midyear cut

* + - Foundation
			1. Dean Nelson is trying to get the Foundation to support infrastructure initiatives
				1. This is means of giving back to the Basic Scientists

E.g. Cardiovascular Center

Large specific center type support may act as an insurance policy to keep recruited faculty given paucity of these types of facilities nationwide

What is next project?

* + - Searches
			1. Orthopedics
				1. Inviting back 2 of 4 candidates both of whom have worked at LSU previously
			2. Genetics
				1. 2nd candidate came, 1 to go
			3. Heme/Onc
				1. Candidate is returning for 3rd visit
			4. Pedriatrics
				1. Will be advertised soon
			5. Pediatric cardiology
				1. Underway
		- Departments are being asked to document how much teaching they do at LSUHSC Schools other than Medicine
		- DHH emergency clinics contracts
			1. Dean requested that we add this to the General Faculty Meeting agenda
			2. Major questions
				1. How do individual Hospital emergency plans conflict with this commitment to the state?
				2. How will staff/residents be paid?
				3. How long will staff/residents be required to stay

Dean Nelson was initially told 2-3 days, but that been raised to 5-7 days

* + - 1. Dean Nelson was made aware of Dr. Engel’s meeting with Drs. Hilton and Martinez and asked that major questions be forwarded to him
	+ ***Assembly Discussion of DHH Contracts***
		- *Why weren’t LSU physicians consulted with regard to this contract?*
		- *Does the staffing of emergency clinics (likely by Emergency Medicine and Internal Medicine departments [the most qualified in emergencies]) overstretch the departments with regard to obligations to their primary hospitals?*
			1. *How are funds going to be returned to the department?*
			2. *Is funding similar to Code Gray?*
			3. *If staff includes residents, does this posting conflict with funding of the resident?*
		- *What level of emergency will cause activation of this plan?*
		- *Some delegates recommended that the process by which this contract was signed be put forth as the Assembly Question for the General Faculty Meeting*
		- Dean Nelson again brought up the text alert problems on campus, however, he asked for more time due to the very large scope of this issue with regard to even defining what is/isn’t campus due to its current expanse
	+ **Administrative Council**
		- Lafayette medical school still under consideration
			1. Dean Nelson’s opinion is that “we should focus on the issues we’re currently facing rather than seeking expansion, but he welcomes the discussion regardless”
		- Dean’s Research Seminar slated to begin, under Dr. McDonough’s tutelage
			1. Focusing on translational research
			2. First scheduled for later this month
				1. Dean Nelson will be inaugural speaker
			3. Plan to alternate basic science/clinical presentations
			4. Plan to alternate junior/senior faculty presenters
		- New hospital slated to open for clinical care in June 2015
			1. Verbal commitment that hospital-based services will continue under LSU but this is verbal commitment only at this point
			2. Discussions ongoing with OLOL to foster/financially support LSU’s educational mission, particularly medical student education
		- LSU Vet School to get new Dean
			1. Dr. Jack Barnes
			2. Dean Nelson hoping to foster greater collaborations and research investigations
	+ **Faculty Senate Report**
		- Chancellor Hollier has requested an emergency session of the Faculty Senate at 10:00AM on 8th August in his conference room
			1. Believe purpose is to discuss recent article about a 3 year LSUSOM Branch Campus opening in Lafayette; [Link to Lafayette Campus article](http://theadvocate.com/news/9920647-123/lsu-lafayette-in-talks-on)
		- Chancellor Hollier has begun “Vision Statement” meetings to create an environment with a shared institutional vision from the janitors up to Chancellor himself
			1. Includes all Vice-Chancellors (instituted by Mr. Pegues), Mr. Schroth, and Delegate Winsauer in his capacity as President of the Faculty Senate
		- Moving toward getting more real time crime alerts
		- Faculty Senate is very engaged in the SACS-COC reaffirmation process
			1. All delegates are encouraged to fill out the facilities survey
		- Faculty Senate is very concerned about overall facilities safety
			1. Many problems occurring in parking lot
				1. From theft to speeding to going wrong way on ramps
				2. Campus security does not have man power to enforce
				3. Campus security is asking that HSC citizens “see it AND say it”

Document (license plate, vehicle description, etc.) then report all violations/incidents to nearest campus security officer for investigation

1. **Invited Guest –** Dr. Janis Letourneau (Associate Dean for Faculty and Institutional Affairs)
	* Strategic Plan
		+ The SOM Strategic Planning process is driven by faculty participation, as well as the participation of valued stakeholders (LSUHSC and externally).
		+ This particular strategic planning effort began in spring 2013 with the steering committee (workgroup leaders, some dean’s staff, and the dean).
		+ 6 work groups were created and have been working on recommendations since late summer/early fall 2013; : Research – led by Alistair Ramsay, Education – led by Richard DiCarlo, Faculty Development – led by Peter Winsauer, Clinical Services – led by Cathi Fontenot, Diversity – led by Robert Maupin, and Communications – led by Patricia Molina
			1. Work groups were led in an attempt to establish a succession plan for next Strategic Plan
			2. Each work group had a representative from the Faculty Assembly and representation from the regional campuses
			3. Work group processes and procedures were at the discretion of the group leader
		+ Reports have been received from all work groups -Deans Nelson, Letourneau, and Backes are working to distill these reports with a final plan almost ready (for SACS – COS and to conform with LCME requirements)
		+ Some re-ordering and re-working of priorities has been done with diversity receiving greater emphasis and clinical practice issues less emphasis.
			1. Will convene a Committee on Committees to charge specific Standing Committees of the LSUHSC-NO with implementation of the goals of the Strategic Plan
			2. Minor changes to the Mission Statement of the School of Medicine have been proposed
			3. Submitted to Faculty Assembly for comments
		+ Dr. Letourneau hopes to distribute the Strategic Plan before the General Faculty Meeting in September
			1. Dr. Letourneau also encouraged the delegates to help disseminate and communicate information about the Strategic Plan to the Faculty
				1. Communication is “one of the reasons we were elected”
		+ Vice Chancellor Moerschbaecher has agreed to the Plan in concept
	* *How is the Dean deciding on which aspects of the Work Group recommendations will be pushed forward and prioritized?*
		+ *It is the responsibility of the Work Group Leaders to put forth the most important initiative for the Dean to consider*
		+ *Dean wants both “quick wins” and truly attainable longer term initiatives, i.e. cost is a factor in the current environment*
	* Accreditation (LCME & ACGME)
		+ Main focus is protection of student/resident learning above all else
			1. Have we adapted well to our new environment?
			2. Have we continued to provide a healthy scholarly environment for our learners?
		+ Looking for Clerkships and Residencies and Fellowships grounded in scholarship NOT service
			1. Currently 33-35% medical schools are operating under LCME adverse action (short cycle review or probation)
	* New Hospital
		+ Still no definite plan on which services will go into or be configured within the new hospital
		+ No approved CMS funding for Bogalusa, Lafayette, Lake Charles, our New Orleans partnerships; only Baton Rouge (Our Lady of the Lake) has been approved; frequent meetings are taking place
		+ National search will be reopened for the Chief Medical Officer of the LCMC
			1. Desire for a strong academic candidate to lead a true academic medical center
		+ LSU maintains 1 non-voting position on the UMCMC Board
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		+ ILH Medical Staff/MEC still working on a conflict resolution process for leadership groups with ILH administration and UMCMC board
			1. She is hopeful but not confident that a process document can be presented for med staff meeting in October
			2. She noted that there is strong unity of the medical staff on this matter
	* *Who will get the current LSU buildings (ILH, MOB, etc.) once they are vacated for the new hospital?*
		+ *Currently unknown. It will not revert to Children’s Hospital, it may revert to the LSU*
		+ *If reverted to LSU there is a possibility for use as private offices and/or a Diagnostic and Treatment Center*
2. **Unfinished Business:**
	* Clinical Faculty email signatures and confidentiality statements remain cryptic and almost random in their assignment
		+ Delegate Delacroix has yet to get a response for the institutional group in charge
3. **New Business:**
	* Dr. Holman asked delegates to review the bylaws for possible revision, with special regard to appropriate representation of the faculty
	* Dr. Holman asked for ideas to increase the visibility of the assembly and increase reciprocal communication with the Faculty
	* The Social Media Policy was approved for the School of Medicine and will be available on the Assembly website
	* The Interprofessional Education slogan and image was approved for the Quality Enhancement Plan
4. **Adjournment:** Meeting was adjourned at 5:34

Minutes submitted by: Jason C Mussell