School of Medicine Faculty Assembly

Minutes

March 5, 2020

**Attendance:** J. Crabtree; T. DeSilva; J. Gidday; R. Gomez; J. Guidry: K. Happel; J. Hart; M. Houser; S. Kamboj; M. Levtizky; S. Olister; S. Primeaux; P. Prasad; C. Roth; J. Surcouf; L. Tanner; C. Taylor; C. Wu; R. Zambrano

**Proxy:** S. Alahari (J. Guidry); D. Felipe (P. Prasad); M. Naljayan (T. DeSilva)

**Absent**: T. Goodchild; R. Gupta; S. Holman; J. Hunt; E. James; P. Kozlowski; D. LeBlanc; G. Orangio; D. Rivera; P. Winsauer

Meeting started: 4:03pm

1. Approval of the February meeting minutes (motion: J. Crabtree; second C. Taylor)
2. Reports:
	1. Executive Committee
		1. Discussion of COVID-19 preparations at the SOM level; meeting with administration and Deans to occur on 03/10/20
		2. Psychiatry department moving forward with Department chair candidates
		3. LSUHSC is hiring more faculty
			1. Pulmonary faculty are being recruited and hired
		4. Construction Delayed
			1. City wants to charge for construction (Bridge across Tulane)
	2. SOM Administrative Council (did not meet)
	3. Faculty Senate
		1. Discussion of pandemic plan – information on website, playing it by ear if campus closures are necessary, and there will be a COVID response planning meeting on 3/10/2020 with administration (incl Deans, Vice Chancellors, ID, etc run by Leslie Capo and Bob Fahey).
			1. At this point, if faculty/staff choose to self-quarantine at home, you must use sick leave but this will be revisited in the planning meeting.  There may be state assistance and a new category of “special” leave for this pandemic.
		2. Power station by the Roman St. garage is progressing – they will need to run lines to the buildings which will be placed on the roof of the walkway.  To accommodate the power lines, some of the walkway with flat roofing will receive new domed roofing.  This will hopefully help with the water leakage problems during rains as well.
		3. The CSRB-MEB animal care walkway pieces have been delivered and will be installed over the next month.  There will be periodic closures of Bolivar Street to accommodate this work.
		4. The new construction on the 2nd floor of the CSRB (the old parking office) is part of the FEMA project and will now house switch and electrical gear moved from the first floor as a FEMA requirement.
		5. There have been some complaints about large trucks/vans parking on the down ends of the Roman Street garage that blocks the ability to see other cars coming from the right.  We’ve discussed this with Mr. Harmon and Mr. Ball is working on remediation by marking those spaces “small cars only” or by removing them altogether.
		6. Revisiting the installation of electric car chargers on campus – looking at ChargePoint as a possible solution.
		7. Drs. Hollier, Moerschbaecher and Harmon came to meeting
		8. Changes in the upper administration
		9. Rosalynn Martin has left for a position in Alabama
			1. Open positions include Assistant Vice Chancellor for Accounting services and Assistant Vice Chancellor of Medical Student Diversity
		10. Will they be hiring director positions under the vice chancellor positions?
			1. Will hire Chancellors first and let them organize before hiring directors
			2. Will not advertise for a HR director until AVP is hired
		11. Is there a mechanism to examine how many administrators vs. Faculty are needed for SOM? Term is administrative bloat; tuition increases are due to an increase in administrative positions that are increased
			1. % of administrators vs. Faculty vs. Students
			2. Does Senate want to form an ad hoc committee to examine this?
		12. Can we acquire property – Club Spade, Hooka club, Anita’s and Shawarma King (Anita’s and Shawarma has been brought and plans to build a faculty club
3. Old Business:
	1. Faculty Assembly Awards Update
		1. Have winners
		2. April 29th at lunch; lunch will be served
		3. Dean Nelson will support the money presented and plaques
4. Call for New Business:
	1. Faculty Assembly Elections

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* + 1. Send email regarding election
		2. Highlight the time commitment for Faculty Assembly
	1. Coffee for a Cause
		1. 30 people in attendance
		2. IPE will be hosting one in April for IPE month
	2. Breast feeding rooms
		1. Information disseminated to faculty
	3. Roman Parking garage
		1. Safety with blind spots; can we fix this?
	4. Faculty Development Office Ideas
		1. Competition for Faculty to showcase talent related to development process
			1. ½ day seminar to showcase different speakers
			2. Winners would showcase and win a prize
	5. Guest Speakers:
		1. Facilities – Kirk Deslatte?
			1. Disruption to animal care and research
1. Adjourn

Meeting concluded: 4:31pm (motion J. Crabtree; second M. Levitzky)