

Educational Scholarship Day – Wednesday, October 28, 2015
LSUHSC – New Orleans Academy for the Advancement of Educational Scholarship

Call for Presentation Proposals
Deadline: Friday, August 14, 2015, 4:00 p.m.

The LSUHSC-New Orleans Academy for the Advancement of Educational Scholarship is sponsoring its annual Fall Symposium and Educational Scholarship Day on Wednesday, October 28, 2015. Presentation proposals are solicited for poster and oral abstract presentations and interactive sessions (e.g., demonstrations) to showcase teaching, learning, and educational innovations, excellence, and scholarly work.

All LSUHSC faculty members are invited to submit presentation proposals for consideration. Proposals will be peer reviewed based on the format and criteria described below. Faculty members are encouraged to submit presentation proposals for work not yet published or presented, as well as work that has been previously presented at professional meetings.

Preparation of presentation materials are the responsibility of the authors/presenters. Use of existing posters or alternate ways of presenting when poster printing is cost prohibitive is encouraged. Budgetary limitations should not interfere with one's ability to submit and present scholarly work in teaching and education. Accepted presentations and demonstrations will occur the morning of October 28 and the remainder of the day will include activities comprising the Fall Symposium. Plans are well underway and details of the full day program will be forthcoming soon.

To submit proposals, please send the completed submission form as an email attachment (Word file only) to omerad@lsuhsc.edu no later than **4:00 p.m., Friday August 14, 2015**. Please be sure to adhere to the proposal format and address clearly the review criteria listed below. Upon completion of the peer review process, first authors will be notified of acceptance via email no later than Friday, September 11, 2015. If you have any questions (e.g., eligible presentations, formats), please email omerad@lsuhsc.edu or call 504-568-2140.

Proposal Format:

- 300 words or less
- Details provided on the submission form (see next page).
- The proposal form is included on the next page and also available as a Word document from the Academy website (http://www.medschool.lsuhs.edu/medical_education/omerad-academy.asp).

NOTE: Please email the omerad@lsuhsc.edu or call 504-568-2140 if you experience any technical difficulty in retrieving the electronic documents from the Academy website or if you have questions about presentation proposals or possible formats.

Peer Review Criteria:

- Appropriateness of the proposal for the Education Day
- Completeness of proposal
- Clarity of proposal
- Clear evidence of teaching/educational innovation, excellence, and/or scholarly approach
- Significance and potential for interest
- Quality of project design
- Quality (e.g., soundness) of conclusions

If you have questions or wish to discuss possible presentations, please email omerad@lsuhsc.edu or call 504-568-2140.

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 Presentation Proposal Submission Form

Title:				
Presentation Format (check one):	<input type="checkbox"/> Poster	<input type="checkbox"/> Oral abstract	<input type="checkbox"/> Either poster or oral abstract	<input type="checkbox"/> Interactive (e.g., demonstration), describe:

Author/Presenter Name <small>List in order of contribution. First name listed is primary author/presenter and point of contact.</small>	School	Department/Program/Section	Email Address
1.			
2.			
3.			
4.			
5.			
6.			

Proposal Abstract

Abstract must be 300 words or less. Be sure to address each element listed below.
Replace the text in this box with your abstract.

- Background (e.g., rationale or theoretical framework, including brief review of relevant literature)
- Description of project/program/innovation
- Methods (as applicable)
- Results
- Discussion/Conclusions (including implications and/or next steps)
- Brief description of the elements or organization of the poster or presentation)
- Evidence of other dissemination (e.g., previous presentation(s), publication)
 - Evidence of other dissemination might include date of presentation at LSUHSC-New Orleans, regional or national meeting that may have been a poster, abstract, or paper presentation, or a workshop or small group discussion. Publications might include peer-reviewed publication/dissemination of original teaching/educational materials, journal articles, chapters, etc.) This evidence is requested, but *not required* for acceptance. If the proposal reflects work not yet disseminated in any format, then simply indicate "None."

Read and check box (To check, double click box, select "Checked" and then "OK.):

The first author/presenter must check this box to confirm that each collaborator listed above has contributed sufficiently to the work for inclusion as a co-author/co-presenter and has approved this proposal submission. Checking this box also confirms participation of all authors/presenters for the Academy Educational Scholarship Day if the proposal is accepted. First authors will be notified of proposal acceptance no later than September 11, 2015. Scholarship Day presentations and demonstrations will occur the morning of October 28, 2015.

First authors must send this submission form as an email attachment (Word) to omerad@lsuhsc.edu no later than 4:00 p.m., Friday, August 14, 2015. Receipt from first author's email address constitutes his/her signature.