

ACS / APDS Surgical Skills Curriculum: Phase I, II and III

Quick Start Guide

How to Create an Account and login:


1. Go to: <http://elearning.facs.org>
2. Click on 'Create new account' button.
3. Follow the instructions to create your account and **make sure you fill out the ALL required fields. The 'User Type' will determine what access you are to receive.**
4. An email will be sent to you with instructions to complete your registration.
5. For return user, use your username and password you created prior. For login assistance click on 'Yes, help me log in'

How to Complete Course Registration:


1. Once you receive the email, click on the link to connect to the elearning course site.
2. Click 'Surgical Skills Curriculum for Residents'. You will see all three Phases listed there. Select the first 'ACS/APDS Surgical Skills Curriculum for Residents Phase' and you will be prompted to self enroll in the respective Phase, you choose, 'Yes' and it will then enter the Phase. To enroll in the other Phases, click on the link 'Home' in the upper left hand corner to go back and click on the button on the right bottom called 'All Courses' to then click on the next Phase to self enroll. Repeat this step until you have self enrolled into all Phases.
3. You have now self enrolled in all the Phases. To enter course, click on the Phase you want to access.



Navigating Phase I, II and III:

Surgical Skills Curriculum Phases are comprised of modules. Each module has a set of activities and resources, including:



-  **Reading:** Contains PDF files that can be read online or downloaded.

Download a PDF:


1. Click on the file name next to the PDF icon  The PDF will automatically open when clicked.
2. Click on the "Save a Copy" icon tool located on the upper left side of the toolbar.
3. In the dialog box that appears select where you want the document to be saved and click "Save".

-  **Discussion:** A discussion forum for the respective module.
-  **Video Resources:** Videos for the module can be viewed (if part of Module).

Play Videos:

1. Click on the module video you would like to view next to the web page icon 
 2. Click on "Click play" and/or hit the "Play" button in the bottom left hand corner of the video player control bar to view the video.
-  **Download Video Modules:** Videos for the module can be downloaded.

Download Videos:

1. Click on the title next to the folder icon 
2. Depending on your browser, you may right click your mouse on each file and select "Save target as" or "Save link as" or similar.

Forgot Your Password?

1. Click on the "Yes, help me login" button.
2. Enter your username or the email address you used when registering.
3. An email will be sent to you with instructions to confirm and complete the password change.

Technical Requirements:

- A broadband internet connection, minimum of DSL or Cable.
- Speakers or headphone.
- To play video: Adobe Flash Player, available [here](http://www.macromedia.com/software/flash/about/) (<http://www.macromedia.com/software/flash/about/> or <http://www.adobe.com/products/flashplayer/>)
- To read handouts: Adobe Acrobat Reader, available [here](http://www.adobe.com/products/acrobat/readstep2.html) (<http://www.adobe.com/products/acrobat/readstep2.html>).

Contact:

For content related questions, please contact your Program Director and/or Skills Lab Coordinator.

For technical related questions, please review our *Frequently Asked Questions* and/or post your question in the *Questions and Help forum*. Support is provided during regular business hours.

For support, comments, and/or feedback, please email: elearning@facs.org