Evaluations are an important part of your application. Often there is confusion as to who should write evaluations for you. Evaluation letters should include your complete legal name.

Generally, the BEST source for an evaluation is the PRE-MEDICAL COMMITTEE AT YOUR SCHOOL, particularly for those applicants who have not completed their baccalaureate degree. Most committees prefer to use their own form, which is acceptable.

If the applicant chooses not to use a pre-medical committee, then the applicant is REQUIRED to obtain evaluations from three faculty members in didactic courses, in any of the following four disciplines: biology, chemistry, mathematics or physics. In addition to these three letters, you may also wish to include letters of evaluation from faculty members outside these four disciplines. Evaluations from laboratory instructors cannot be used to fulfill the requirements stated above.

If you have been out of school for a short period of time, and are unable to obtain a committee evaluation, you should make every attempt to get evaluations from at least three faculty members in the sciences from schools previously attended.

It should be noted that it is highly desirable that an applicant not have more than a two year lapse between their most recent coursework and the application year. If you have been out of school for an extended period of time, you should still attempt to obtain faculty evaluations. If you are unable to do this, you should get letters from individuals with whom you work. It is strongly recommended that one of these letters be from your immediate supervisor or employer.

In addition, you may have letters of evaluation sent by individuals who know you well; however, these should be limited to TWO letters of reference. These will not substitute, however, for the three required faculty evaluations.

** ** INFORMATION FOR PREVIOUS APPLICANTS ** **

Letters sent in previous years from faculty members; immediate supervisor(s) or employer(s) are acceptable - this includes Pre-Medical Committee evaluations. In order to use these evaluations, we will need written authorization from the person(s) that previously wrote evaluations on your behalf.