



Office of the Dean  
School of Medicine

**Policy Title:** Policy on Formative Feedback

**Last Review/Revision/Approval:** June 2024

**Review Cycle:** 4 years

**Body Responsible for Review/Revision/Approval:** Preclerkship Course Director Committee; Clerkship Director Committee; Curriculum Steering Committee

**Responsible Dean:** Associate Dean for Undergraduate Medical Education

**Relevant LCME Element:  
(if applicable)** 9.7

**Policy Statement/Purpose:**

Formative feedback provides students with the opportunity to gauge their cognitive or non-cognitive performance in a course or clerkship before the final assessment or evaluation. This allows students the opportunity for self-assessment and improvement. LSUHSC School of Medicine in New Orleans provides formative feedback to students in all courses that are required and graded.

**Policy Directives:**

In the preclerkship curriculum phase, all course directors provide formative feedback in the form of practice questions. These practice questions are provided throughout the course and before examinations so that students have adequate time to assess their level of understanding of the content and seek additional help from the course directors as needed. The provision of appropriate formative feedback to students in each course is reviewed by the Course Evaluation Committee as part of its course review process.

Required core clerkships that are 4 weeks or longer in duration provide students with formal mid-clerkship feedback. Clerkship directors or other designated supervisors meet with each student to discuss their performance and completion of required clinical experiences to date and to give reinforcing and constructive feedback. Clerkship directors provide additional guidance for improvement to students who are not meeting expectations. The clerkship director or supervisor completes a Mid-Clerkship Feedback Form and submits it to the clerkship coordinator. Each clerkship coordinator monitors adherence to this policy and reports completion quarterly to the Clerkship Director Committee.