

# LSUHSC

Baton Rouge Regional Campus

WELCOME PACKET FOR GRATIS



*Let's dive in!*



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## Welcome LSU Faculty

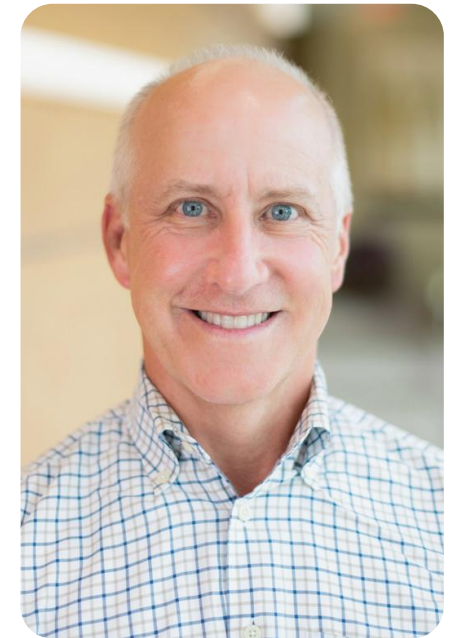
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Faculty,

Welcome to LSU Health Sciences Center. You are entering the most exciting phase of your medical career where you finally get to concentrate on your chosen field. In addition, you will be training in an environment where each resident can develop at their own pace in a city and region unlike any other in the United States. I encourage each of you to develop a strong and positive working relationship with your Program Director and to eagerly seek feedback on how you can continue to improve and develop. My office stands ready to help you as you progress in your training. We look forward to working with you to continue making this a premier learning environment.

Sincerely,

Kevin Reed, M.D., Associate Dean for Academic Affairs Baton Rouge Regional Campus



# Important Websites

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- [Physician Timesheet Tracking](#)
  - [www.medschool.lsuhschool.edu/fiscal\\_affairs/TimeTracking/Logon.aspx](http://www.medschool.lsuhschool.edu/fiscal_affairs/TimeTracking/Logon.aspx)
- [PeopleSoft \(for W2s, payroll info, Leave request, etc.\)](#)
  - [prd.pshe.lsuhschool.edu/psp/hrprd/?cmd=login](http://prd.pshe.lsuhschool.edu/psp/hrprd/?cmd=login)
- [LSU Faculty Handbook \(policies & procedures\)](#)
  - [www.lsuhschool.edu/administration/academic/docs/LSUHSC-NO%20Faculty%20Handbook.pdf](http://www.lsuhschool.edu/administration/academic/docs/LSUHSC-NO%20Faculty%20Handbook.pdf)

## Need to Know

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Reach out to Program Director, Section Chief, or Program Coordinator for program specific information.



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## BR Business Office

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Reach out regarding HR needs such as payroll, promotion information, and etc.)

Email ([som-br-lsubr-business@lsuhsc.edu](mailto:som-br-lsubr-business@lsuhsc.edu)) for the following

- Badge access/request
- Timesheet correction
- Invoice status
- HR request
- Contract information
- Update contact information

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◦ Angela Ardoin, Asst. Business Manager  
▪ [aardo8@lsuhsc.edu](mailto:aardo8@lsuhsc.edu)

◦ Kacie Brown, Assoc. Business Manager  
▪ [ksprad@lsuhsc.edu](mailto:ksprad@lsuhsc.edu)

◦ Elizabeth Tye, Business Manager  
▪ [ttye@lsuhsc.edu](mailto:ttye@lsuhsc.edu)

# Contacts



Name	Email/ Ph. #	Facilitates
Dwayne Hollier Billing & Operations	<a href="mailto:dholl1@lsuhsc.edu">dholl1@lsuhsc.edu</a> ; 225-268-1165	verification of LSU Malpractice Coverage (includes Gratis Faculty)
Derrick Thomas IT Analyst	<a href="mailto:dthom5@lsuhsc.edu">dthom5@lsuhsc.edu</a> ; 225-757-4241	IT and Audio-Visual needs and concerns
Mary DeFoe Medical Librarian	<a href="mailto:mdefoe@lsuhsc.edu">mdefoe@lsuhsc.edu</a> ; 225-757-4250	journals, articles, and other publication materials

• **Online Library Access**

- <http://libguides.lsuhs.edu/offcampus>

• **Computer Support Help Desk**

- [helpdesk@lsuhsc.edu](mailto:helpdesk@lsuhsc.edu)



Name	Email/ Ph. #	Facilitates
OLOL Academic Affairs	<a href="mailto:academics@molhs.org">academics@molhs.org</a>	email requests and academic resources/assistance
Heather Williams	<a href="mailto:heather.williams@molhs.org">heather.williams@molhs.org</a>	OLOL badge access privileges
Lauren Reynerson	<a href="mailto:lauren.reynerson@molhs.org">lauren.reynerson@molhs.org</a>	OLOL badge access privileges
Security (OLOL)	225-765-8825	OLOL Security team



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## Resources / Community Involvement

- [LSU Health Discounts and Offers Website](http://www.lsuhs.edu/discounts/)  
[www.lsuhs.edu/discounts/](http://www.lsuhs.edu/discounts/)
- [Faculty Development Website](http://www.medschool.lsuhs.edu/faculty_affairs/faculty_development/)  
[www.medschool.lsuhs.edu/faculty\\_affairs/faculty\\_development/](http://www.medschool.lsuhs.edu/faculty_affairs/faculty_development/)
- [Faculty Promotions Website \(incl. Gratis\)](http://www.medschool.lsuhs.edu/faculty_affairs/promotions_and_tenure.aspx)  
[www.medschool.lsuhs.edu/faculty\\_affairs/promotions\\_and\\_tenure.aspx](http://www.medschool.lsuhs.edu/faculty_affairs/promotions_and_tenure.aspx)
- [LSUHSC Wellness Committee](http://www.medschool.lsuhs.edu/wellness/)  
[www.medschool.lsuhs.edu/wellness/](http://www.medschool.lsuhs.edu/wellness/)
- [Pulse \(SOM Newsletter\)](http://www.medschool.lsuhs.edu/pulse/)  
[\\_www.medschool.lsuhs.edu/pulse/](http://www.medschool.lsuhs.edu/pulse/)

**Diversity & Community Engagement Director,**

Dr. Miranda Mitchell, MD FACP

Email [mmitch@lsuhsc.edu](mailto:mmitch@lsuhsc.edu) to get involved with initiatives and projects.



# Communication/ Media

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To submit news releases pertaining to LSU related research, clinical trials, and special announcements

- **[Submit Announcements \(New Orleans Campus\)](#)**
  - <https://intranet.lsuhscl.edu/alerts/digitalsignage/request.aspx>
    - Submit requests by *4pm Tuesday*
  
- **BR Campus Digital Signage & Social Media**
  - News and announcements
    - email Julie McCarthy, [jmcca8@lsuhsc.edu](mailto:jmcca8@lsuhsc.edu)

## Social Media



Instagram

- **Baton Rouge Branch Campus**
    - @lsuhealthnobrc
  
  - **Surgery**
    - @lsusurgery
  
  - **Emergency Medicine**
    - @lsubr\_em
  
  - **OB/GYN**
    - @lsubr\_obgyn
  
  - **Psychiatry**
    - @lsubr\_psychiatry
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# QR Codes

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Discounts (LSUHSC)



BR Regional Campus



MEIC Culture Tour



Faculty Development



Surgery Department

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