

Revised: March 2, 2009

**LSUHSC SCHOOL OF MEDICINE
NEW ORLEANS
POLICY ON NAMING and HOLDING ENDOWED PROFESSORSHIPS**

1. Professorships are named on the basis of merit. Except in the most extraordinary of circumstances, only full-time, advanced rank (associate or full professors) candidates will be considered for an endowed professorship; logical exceptions will be made for situations in which a specific discipline or (sub) specialty is not represented by a full-time department or service in the School of Medicine.
2. A faculty member serves in his or her capacity as an endowed professor at the pleasure of the Dean.
3. Fully funded professorships (those with Board of Regents match completed), either newly created or recently vacated, are not left vacant ("open") for more than two years except under extraordinary circumstances; extended vacancies must be approved by the Dean.
4. Department heads nominate potential recipients of a professorship to the Dean.
5. Department heads may elect, but are not required, to utilize a departmental committee in the nomination process.
6. The Dean approves final nominations and forwards them to the Chancellor's Office for final campus ratification; as noted in PM #69, LSU Board of Supervisors approval is required for naming a faculty member to an endowed professorship. Supporting documentation for a nomination will include the candidate's CV, a supporting letter from the Dean's Office, and a PER 3.
7. The department establishes goals, objectives, and accountability measurements appropriate for the discipline and specific professorship; and, if relevant, these are consistent with the original funding application made to the Board of Regents. Goals, objectives, and accountability measurements are submitted to the Dean's Office for approval.
8. Based on the above accountability measurements, the department periodically evaluates the progress and achievements of the recipient in the context of the established goals and objectives. This periodic review occurs no less frequently than every three years and most logically occurs in the setting of regular annual review of faculty.
9. Understanding the intent of the Board of Regents with the endowed professorship program, upon retirement or termination of full-time or active status from the School of Medicine, the professorship incumbent relinquishes the professorship and custodianship of the related LSUHSC Foundation account. The professorship is then considered "open" for the search process, even if the prior incumbent continues with a designation as emeritus professor or on the volunteer faculty.