**LSUHSC-SOM Faculty Assembly**

**Meeting Minutes**

December 5, 2013

**Opening:**

The regular meeting of the LSUHSC-SOM Faculty Assembly was called to order at 4:03 pm in Room 7 of the Lions Building by Dr. Mike Levitzky.

**Present**: Ali, M; Boulmay, B; Campeau, L; Cestia, W; Crabtree, J; Dawkins, R; Delacroix, S; English, R; Foster, T; Happel, K; Harrison-Bernard, L; Holman, S; Kamboj, S; Lazartigues, E; McGoey, R; Mussell, J; Neumann, D; Thien, D; Welsh, D; Winsauer, P

**Absent**: Avegno, J; Conrad, E; Jagneaux, T; Kapusta, D; Quayle, A; Spieler, B

**Proxies:** Caruthers, C for Hebert, C; Crabtree, J for Hollenbach, A; Campeau, L for Hunt, J

1. **Approval of the minutes from November meeting:** minutes for November were approved unanimously
2. **Reports –** 
   * **Executive Council meeting with Dean Nelson held on 11.26.13**
     + Told to cut 9-12 million
       1. Could either do 3% budget cuts across all departments or take all reserves from clinical departments
          1. Not acceptable to Nelson

Use true temporary hiring freeze and hold non-essential travel instead

Save 3-5 million with this and attrition

Common sense cuts rather than the Draconian ones proposed by the Chancellor

* + - * 1. Dean needs to be able to keep at least some reserves
      1. Strategic growth is allowed
      2. All commitments made by the dean will be honored, however, new/ recent searches, etc. may take longer than originally anticipated
         1. Dr. Welch confirmed the Genetics search has been halted till 1/2014 while Pulmonary search is ongoing with last interview conducted 12/2013
    - Waiting on possible increase in state general funds of a few million dollars
      1. Return of funds from budget surplus
      2. Return of tuition increase dollars
    - Dean supports the following to increase attendance at faculty meetings
      1. Better communication
      2. Changing time/date of quarterly faculty meetings
      3. Social period beforehand with wine & cheese
      4. Reports from alternating standing some committees when appropriate
      5. Polling of faculty for issues/Faculty assembly driven agendas
      6. Encouraging department chairs to support meeting attendance
  + **Administrative Council Meeting**
    - Department reviews
      1. Instrument was submitted to department heads and business managers with 2 weeks to return
         1. Many suggestions/revisions made by department heads and deadline extended to 1.30.2014
      2. Need to defend the schools existence to our new partners and legislation
      3. Pair with department head survey information then go back to the departmetns
  + **Senate Report** 
    - Recycling committee has been formed to press a HSC wide program
      1. Questions to bring to the committee were raised regarding possible tax breaks for a recycling program, as well as, whether the service provider could receive a tax break
  + **The Pulse**
* At graphic designer
  + **Baton Rouge – None**
  + **Lafayette** 
    - Partnership with LGMC is viewed as successful
      1. Faculty appointments made LGMC for appointment to LSUSOM
    - Lafayette faculty desire a voice at Faculty meetings, but are unsure of available facilities for use in participation and are not made aware of meetings

1. **Old business** 
   * Curriculum renewal
     + Has had 5 meetings
     + Evaluated various models to increase integration and active learning
       1. Proposed models combined into a “Hybrid” curriculum
          1. Department based for initial fundamentals
          2. Majority of 2nd year would be systems based
     + Examining feasibility of Hybrid model at LSUSOM
       1. Currently identifying fundamental topics before entering systems block
     + Committee realizes the fear of departments losing their identities
     + Curriculum steering
       1. Focusing on outcomes to examine
     + From Dean Nelson, “Make the best curriculum we possibly can”
       1. Don’t worry about budget/cost/FTE’s
   * Strategic planning
     + Expected to wrap up in January 2014
     + Research subgroups are in compilation stage
   * Faculty Assembly Awards
     + Assembly members Ali, Crabtree, Holman, McGoey, and Mussell were named to the committee
     + Request for nominations will go out ASAP
   * Social Media Policy
     + Submitted to Dean Nelson
       1. Slight conflict with CM-42 will be addressed with Bettina Owens
2. **New business**
   * Attendance at General Faculty Meetings
   * Request for Faculty Assembly and Faculty Meeting speakers made to Assembly
     + Children’s Hospital Administration
     + Information Technology
     + Update on Hospital Building
     + Fred Cerise
     + Kathy Lazarus
   * Perceived need for crosswalks voiced
     + Given this is an overall student safety issue it will be pushed up to Faculty Senate
   * Rash of break ins on campus with labs broken into and property stolen
     + Given this is an overall safety issue it will be pushed up to Faculty Senate
3. **Adjournment:** Meeting was adjourned at 4:57 pm by Mike Levitzky

Minutes submitted by: Jason C Mussell