School of Medicine Faculty Assembly

Agenda

March 1, 2018

**Opening:** President J. Hunt called the regular meeting of the LSUHSC SOM faculty to order at 4:03 p.m. in Room 7 on the 6th floor of the Lions Building.

**Present**: J. Hunt; P. Prasad; M. Ali; K. Callahan (phone); J. Crabtree; T. Goodchild; K. Happel; J. Hart; S. Kamboj; B. Kelly; O. Lee (phone); J. Lentz; M. Levitzky; C. Lilje; R. McGoey; G. Orangio: F. Polite; C. Roth; B. Spieler; J. Surcouf; C. Taylor

**Absent:** T. DeSilva; S. Delacroix; S. Guillory; L. Hetzler; S. Holman; D. Kapusta; D. Sen; J. Sturtevant

**Proxy:** L. Campeau (J. Crabtree); J. Gardner (M. Levitzky); S. Holman (M. Ali); P. Winsauer (R. McGoey)

1. Approval of Minutes from the February meeting (J. Crabtree motion; M. Levitsky second).
2. Reports:
   1. Executive Committee (did not meet)
   2. SOM Administrative Council
      1. Did not meet in February
      2. Meeting next Wednesday
   3. Faculty Senate (B. Spieler)
      1. Urgent messaging of crimes and security events on campus - senate drafted and accepted solution online. Solution includes:
         1. Better communication between 2 sides (LSUHSC SOM and Security)
         2. Combined security front between Vice Chancellor of Academic Affairs Moerschbaecher and Chancellor Hollier
      2. Part time faculty
         1. Poll in the Senate – there weren’t members in other schools over 70%; non-issue with other schools and more of a SOM issue
         2. Associate Dean DiCarlo spoke with Vice Chancellor of Academic Affairs Moerschbaecher and feels that vote should be in Senate as should involve all of the schools
            1. Don’t want different rules for each of the schools
            2. Public Health and Nursing have designated “seats” in their faculty assemblies for part time faculty

Rarely filled and those faculty may not attend meetings

* + - * 1. Larger question about part time faculty serving on other committees through the School of Medicine and campus committees
        2. Is this larger issue for VA faculty members as they have to be part time faculty?
      1. Holiday hours - President’s Memorandum 5 – Holidays are set by LSU in accordance with the provisions of L. R. S. 1 :55 F., which authorizes fourteen (14) paid holidays per year. Any other state holiday which may be declared by the Governor or named in the civil service rules will not be observed by LSU, except as provided by this PM. For activities that have employees on shift assignments or at work during holiday periods, supervisors may adjust work schedules or holiday time to provide for necessary services. It is intended that the same number of holidays be granted to all employees. If a holiday falls on an employee's day off, it will be necessary to provide a "designated holiday" on the next closest working day. Please follow all applicable Civil Service Rules for compensating classified employees who are required to work on holidays or during campus closures.
         1. Same number of holidays awarded for all faculty members.

Not consistent across all departments.

Not an issue for other schools (dentistry and nursing)

Vice Chancellor of Academic Affairs Moerschbaecher wants to bring back to Faculty Assembly and to the Dean

14 paid LSU holidays per year

Clinicians to go back to their Departments to get feedback on issue; how does each department handle the holidays

* + - * 1. Chancellors CM 65 – Effort to organize international travel
        2. Library Director position filled – Dale Prince – to start May 14, 2018
        3. Elevated walkway – back to square one, bids were sent and expenses exceeded current budget

1. Old Business:
   1. Safety Issues – discussed earlier in meeting
   2. Update on MEB Housekeeping issues
      1. New recycling bins at nursing school
   3. Part time faculty
      1. Change in bylaws for faculty assembly
      2. Change full time faculty wording to faculty
      3. Vote: F. Polite (motion), B. Spieler (second)
      4. Needs to be voted on the general meeting
2. Call for New Business:
   1. Faculty Assembly Awards on general meeting agenda

1. Adjourn (K. Happel (motion), F. Polite (second)) 4:35pm