LSUHSC SOM Faculty Assembly Meeting Minutes

Meeting held Thursday, April 6, 2017

**Opening:** Call to order by President Winsauer at 4:04 p.m. in Conference Room #7 on the 6th floor of the Lion’s Eye Building.

**Present:** Campeau, L; Crabtree, J; Delacroix, S; De Silva, T; Foster, T; Gardner, J; Greiffenstein, P; Guillory, S; Houser, M; Kamboj, S; Lentz, J; Levitzky, M; Mooney, J; Mussell, J; Neumann, D; Polite, F ; Taylor, C; Winsauer, P

**Absent:** Happel, K; Hetzler, L; Hunt, J; Kapusta, D; Kelly, B; Lee, O; Oge, L; Prasad, P; Sturtevant, J; Surcouf, J

**Proxies:** Moore, M for Callahan, K; Ali, M for Holman, S; Delacroix, S for Spieler, B.

1. **Approval of Minutes from the March meeting:** P. Winsauer called for a motion to approve the minutes from the previous meeting. The delegates present unanimously approved minutes.
2. **Reports:**
3. **Executive Committee Meeting with Dean Nelson-**
4. The upcoming legislative session was discussed. Dean Nelson stated that he is not expecting cuts to higher education, but there will likely be cuts for hospitals.
5. Reorganization of the Dean’s office was discussed.
	* 2 additional co-directors have been chosen for the Basic Science Curriculum and another co-director Clinical Sciences Curriculum.
	* Interviews are ongoing for a Director of Accreditation and Strategic Planning.
6. Dean Nelson announced that the parents of 12 medical students organized a Parent Counsel. Activities will include fund-raising for student activities.
7. A mock site visit for LCME re-accreditation is likely to be in late August or early September. Dean Nelson feels we are in good shape.
8. Dean Nelson suggested that a committee should be put together to discuss effective ways of teaching and to determine the policy on attendance.
9. Meeting with the Conafay group is scheduled for May 2, 2017.
10. Construction projects
	* TBL rooms on 3rd floor of MEB – $2M, projected to start June 1
	* Animal Care – fall start projected
11. Dean Nelson announced he would like to re-establish the Shadow an Administrator Leadership Training Program.
	* Program will be a 3-6 month internship to determine interest in Academic Administration. Dean Nelson will buy your time to shadow an Administrator and work on an important job/issue that needs to be addressed in the Dean’s office.
12. **Administrative Council –** C. Taylor reported that the Administrative Council discussed same topics/issues discussed in the Executive Committee Meeting.
13. **Senate Report –** S. Delacroix reportedthat the Senate discussed same topics/issues discussed in the Executive Committee Meeting.

1. **Old Busines**s
	1. J. Mussell discussed OMERAD/Academy.
		1. The proposal that currently exists for LSUHSC was created by investigating what other schools have done.
		2. What do other schools do, what will ultimately be advanced here?
			1. Other schools separate pedagogy from educational research by structural positions/independent committee that evaluates courses, course directors, teachers, and other educational data.
			2. Other schools have an independent department, most housed in schools of medicine.
			3. Good online tutorials for faculty to develop themselves.
			4. How do the evaluations affect/participate in promotion – they have educator tracks
			5. What is currently being recommended:
				1. Breaking OMERAD into separate Health Sciences and Health Sciences Educational Research offices (unmet need).
				2. 2 offices, 5 people, faculty focused – both at the HSC level, SOM will foot the bill.
				3. Will propose to senate
				4. Current hurdle: don’t know budget.
				5. Next steps are to propose to Senate.
2. **New Business**
3. P. Winsauer introduced a possible role for FA in choosing SOM committee representation (Committee on Committees).
	1. Dr. DiCarlo is proposing to include the FA in choosing participants for SOM committees, as a way to fulfill an LCME reaccreditation recommendation that Administration not make all of these decisions. First goal is to demonstrate Faculty participation and input into the development of Faculty-led committees, while the second goal is to demonstrate that not all decisions are made by the Dean – some are actually made by the committees.
	2. Committees are currently selected based on self-nomination or Dept. Head recommendations.
	3. S. Delacroix put forth a motion to simply accept the revised language as put forth by Dr. DiCarlo, which essentially states that we will provide input when asked. This language can viewed as part the SOM’s Policy on Committees. FA participation in committee representation, motion accepted by M. Ali.
4. P. Winsauer discussed upcoming Delegate nominations.
	1. Call for nominations, via FA email, will be made in April.
	2. Email will include language to educate SOM faculty on the process of becoming a delegate.
5. Access your Well Being survey was discussed.
	1. Dr. J. Weiss, who is in charge of the survey, indicated that our participation rate is still low (20-25%) and wants to encourage your department members to participate if they have not already.
	2. She asked for suggestions on how to encourage participation.
		1. Could Alumni offer a reward for participating?

**Adjournment:** meeting was adjourned at 5:11 pm

Minutes taken by Jennifer Lentz