**LSUH-NO-SOM Faculty Assembly**

**Meeting Minutes**

February 4, 2016

**Opening:** L. Engel called the regular meeting of the LSUH-NO-SOM Faculty Assembly to order at 4:05 PM in Room 7 on the 6th floor of the Lions Building.

**Present:** Ali, M; Boulmay, B; Crabtree, J; Delacroix, S; Engel, L; Guillory, S; Happel, K; Hetzler, L (BR); Hunt, J; Kamboj, S; Lentz, J; Levitzky, M; McGoey, R; Mussell, J; Neumann, D; Taylor, C

**Absent:** De Silva, T; Greiffenstein, P; Kapusta, D; Lee, O; Oge, L (LAF); Polite, F; Sherman, W; Spieler, B; Welsh, D; Winsauer, P

**Proxies:** Boulmay, B for Hebert, C; Crabtree, J for Campeau, L; Lentz, J for Farris, H; Neumann, D for Lazartigues, E

1. **Approval of the minutes from January meeting:** M. Levitzky moved to approve the minutes for January and was seconded by J. Hunt. Motion was approved unanimously.
2. **Reports**:

* **FA Executive Committee (Engel)**
  + No meeting
* **SOM Administrative Council (Crabtree)**
  + Faculty Searches
    - Assoc. Dean for Student Affairs selected, awaiting HR approval
    - OB/Gyn – telephone interviews complete, 2 selected for on-site visits
    - Dermatology – 3 applications, all to be phone-interviewed soon
  + Budget
    - Mid-year budget shortfall of $700-800M
    - Next year shortfall expected to be $1.9B
    - Bel Edwards has proposed many short-term fixes, partially relying on one-time money; but if successful the budget will only be maintained stable with no growth.
    - Dean Nelson expressed concerned about republican house/senate working with new governor.
    - Dean Nelson is still fighting for faculty raises but has to wait for HR review of equity/compression to be complete.
    - Hollier’s email regarding hiring freeze: exemptions for clinical needs and mission fulfillment. Need to exercise judgement.
      * Request goes to J. Letourneau and request denied; Dean Nelson then goes to Chancellor Hollier for exemption; then it goes back to J. Letourneau
    - Dean Nelson congratulated the 30 Alumni Association Awardees ($1000) at a reception on Tuesday
    - Dean Nelson reported that the Research Incentive Plan increase was approved: 25% increase with a $30K cap.
* UMC Service Line Directors
  + Behavioral Health – both LSU and Tulane have candidates; interviews have begun.
  + Neuroscience – LSU has 2 candidates.
  + Next – not decided yet, but Dean Nelson thinks likely Cancer.
* New CEO - 7 total candidates interviewed; 3 likely invited back so Nelson can meet them.
* UMC Research Forum, Feb 16
  + Spearheaded by Sen. Cassidy, to include Francis Collins from NIH and Janet Woodcock from the FDA. Some investigators from LSUHSC have been identified to present (NS, ARC, etc) and the agenda includes Networking/Presentations/Forums/Closed sessions.
  + Dean Nelson pushing the idea of asking Cassidy to ask for something specific like the Delta Center for Health Disparities.
* Nelson expressed condolences regarding the Claycome tragedy.
* Faculty Forward and initial planning for AAMC reaccreditation has begun.
  + Task force has been formed, beginning to review the FFS data
  + Preliminary reports indicate we have done well compared to our peer group.
  + Preliminary report also indicates there are “areas of opportunity”.
* R. English discussed Curriculum changes
  + Good integration of 1st year classes
  + Course Directors for 2nd year have been identified and letters send.
  + Biggest challenge is integrating LPE with CSI, menu of options being prepared for shadowing experiences for the L2’s.
* Change in indirect rates with grants with respect to fringe benefits was discussed.
  + Administrative error that will result in grant shortfalls.
  + Dean Nelson and W. Backes working to determine impact. Backes estimated the average modular grant would have a $5-6K shortfall.
* Nelson reiterated opportunities at the VA
  + Looking for partnerships in orthopedics, anesthesia and neurology.
  + VA is also seeking early career stage faculty to build long-term research relationships with.
* Gregory discussed changes to Faculty advancement Workshops.
  + Separate workshops for Basic and Clinical faculty
  + Targeting junior faculty to attend workshops
  + New materials, including FAQs and common mistakes
  + Limited panel discussion: SOM committee member, faculty who just completed the process and administrative person
  + Dates finalized:
    - Basic: Feb 24, 12pm, MEB S15; maybe repeated in early May
    - Clinical: Mar 16, 7:30am, UMC
    - Clinical: Apr 12, 4:30pm, UMC
    - Children’s: Apr 11, 4pm, Children’s Auditorium
    - Baton Rouge: Apr 21, time/location TBA
    - Lafayette: Apr 21, time/location TBA
* Hilton discussed the ACGME report and resident surveys.
  + ACGME report will be generated annually.
  + All data available on a secure website for members of Admin Council to view
  + CLEAR site visit Feb 16-18 to discuss quality and patient safety.
* Backes presented the Space Report and analysis.
  + CSRB expansion starting in 1.5 years; renovations in progress
  + LCRC 6th floor research space due to open in March 2016. Administration of 5th floor clinical space not decided yet.
* **Faculty Senate – no meeting yet**

1. **Old Business**

* Budget cuts/State deficits (Chancellors emails)
  + No raises being given at the time and Hiring Freeze
    - New Faculty with startup monies on state funds affected? If that is the case, what are the options
  + Proposal for Faculty Merit raises – are we still writing the letter, check with Nelson
* Faculty Assembly Awards (Crabtree) – nominees are in, packets are out to committee, results expected by end of Feb

1. **New Business**

L. Hetzler discussed that they are hiring more in BR than NO; 2 positions approved in NO fall under accreditation issue; and that nobody is happy about not receiving raises.

1. **Adjournment:** Meeting was adjourned at 4:37 PM.

Minutes submitted by: Jennifer Lentz