LSUHSC SOM Faculty Assembly Meeting Minutes

Meeting held Thursday, July 14, 2016

**Opening:** P. Winsauer called the regular meeting of the LSUHSC SOM faculty to order at 4:02 p.m. in Room 7 on the 6th floor of the Lions Building.

**Present:** Ali, M., Callahan, K., Crabtree, J., De Silva, T., Delacroix, S., Engel, L., Foster, T., Gardner, J., Guillory S., Happel, K., Hetzler, L., Holman, S., Houser, M., Kamboj, S., Kapusta, D., Kelly, B., Lee, O., Lentz, J., Levitzky, M., Neumann, D., Prasad, P., Spieler, B., Sturtevant, J., Surcouf, J., Winsauer, P.

**Absent:** Greiffenstein, P., Hunt, J., Mooney, J., Oge, L., Polite, F., Sherman, W.

**Proxies:** Crabtree, J. for Campeau, L.; Winsauer, P. for McGoey, R.

1. **INVITED GUEST:** Ms. Brittany Gay from the American Heart Association (AHA) discussed the AHA mission, goals, and the Heart Walk set for November 2016.
	1. Mission of AHA – volunteer agency dedicated to creating healthier lives from cardiovascular disease and stroke. 2020 Impact Goal – to improve the cardiovascular health of all Americans, reducing deaths from cardiovascular diseases and stroke by 20%. Heart disease is largely preventable by diet, exercise, and reduction of tobacco products.
	2. New Orleans Heart Walk – Saturday, November 12, 2016. Champions Square, ~ 5K (route is TBD), free family event. Festivities begin at 9 a.m., walk begins at 10 a.m. Goal is to raise $10K from LSUHSC, through online donating.
	3. Dan Kapusta is coordinating the “LSUHSC Team”. He would like to get representation from all departments, potentially 10 different team captains to recruit participants. If anyone is interested in participating in the walk or as a team captain, contact Dan Kapusta.
	4. D. Neumann suggested all communications be vetted through Dr. Moerschbaecher.
2. **Reports**
	1. **Executive Committee** (Peter Winsauer)
		1. No meeting
	2. **SOM Administrative Council**
		1. No meeting in July
	3. **Faculty Senate (Scott Delacroix)**
		1. Security issues were discussed. Inviting head of security to discuss security at LSUHSC campus hopefully next month. Chancellor looking into real estate needs for sub-station of local or state police.  Assessing potential for an on-campus substation.  No firm plans or interest at this time.
		2. Ad hoc Senate Committee on 9-month appointments still meeting, although there does not appear to be much support within LSU-SOM, some support in Allied Health, Nursing, Public Health. Waiting for Deans of the respective schools to weigh in.
		3. Policy regarding holidays, in particular, contractual hospital work on state-mandated holidays (PM5) was discussed. The problem is that clinical faculty are sometimes deprived of the mandated holiday leave due to these contractual obligations. Chancellor Hollier says this problem can be fixed through a CM and this was verified by the interim head of HR, Wendy Simoneaux. However, Dr. Hollier asked if this issue could be addressed after the appointment of a new, permanent Director of HR, potentially in October.
3. **Old Business**
	1. New Faculty Assembly Delegates were introduced.
	2. Committee to obtain Faculty and Student representation on LSUHSC SOM Capital Investment Priorities was discussed.
		1. P. Winsauer stated that to his knowledge, there is no committee, with faculty or student input, for prioritizing/discussing capital investment projects.
		2. J. Lentz – Dean Nelson recommended we send him a letter informing him of the faculty interest in having a committee with Faculty and Student Representation to discuss and prioritize capital investment projects.
		3. M. Levitzky recommends that it be an LSUHSC-wide initiative.
		4. P. Winsauer will write a draft and circulate it to the Executive Committee.
	3. Faculty Forward Survey Updates was discussed.
		1. P. Winsauer – Results of the survey continue to be disseminated. Committees, coordinated by Dr. Letourneau, have been formed to address key results. Head of all Sub-committee groups will present at next General Faculty Meeting (August 16th).
	4. New curriculum updates were discussed.
		1. D Neumann – Classes start in 2 weeks. First block is done, through 1st semester, putting together 2nd semester now.
		2. J. Sturtevant – this year’s Year 1 was modified based on feedback from last year’s Year 1.
		3. P. Winsauer reiterated amount of work put in by Drs. Robin English and Richard Di Carlo, and others to make the change in curriculum a success.
	5. Faculty Assembly Charity Fundraising was discussed.
		1. B. Spieler and T. De Silva are looking into the development and use of a platform (App) that allows faculty to see all Charities and choose how to donate.
		2. If you have a favorite charity, email Taniya De Silva.
4. **New Business**
	1. The election (appointment?) of 2016-17 Faculty Assembly Executive Board was delayed; therefore, P. Winsauer solicited nominations via email for President-elect, Secretary/Treasurer, (2) Admin Council Reps.
		1. Duties and responsibilities of the executive committee positions were reviewed.
	2. The Faculty Assembly Delegate nomination and election process was discussed.
		1. L. Engel recommended that all nominated Faculty be included on the election ballot rather than just the Faculty with the most nominations as this could bias the elections against Faculty from small departments.
		2. Several delegates agreed that the nomination/election process should be reviewed/updated. P. Winsauer agreed to review language in the bylaws.
	3. P. Winsauer briefly discussed the Town Hall meeting by Dr. Hollier on 7/6/16, by commenting that Dr. Hollier largely outlined current “Bricks and Mortar” projects that are underway; and Winsauer reiterated faculty interest in having input on prioritizing capital investment projects.
5. App for shuttle location should be available very soon. (B. Spieler)
6. Do we have faculty representation on the committee for J. Letourneau’s replacement? Yes, O. Lee said she was on that committee.
7. P. Winsauer thanked the delegates for their willingness to serve the LSUHSC-SOM faculty and participate on the Faculty Assembly. Called for delegates to think about what items/issues they would like to address over the year, feels we are too often reactive.
8. P. Winsauer sincerely thanked Past President Lee Engel for his service and leadership and presented him with a plaque to commemorate his presidency.
9. **Adjournment:** Move to adjourn by P. Winsauer, seconded by O. Lee; meeting adjourned at 5:16 p.m.

Minutes submitted by Jennifer Lentz.