**LSUHSC-SOM Faculty Assembly**

Meeting Minutes

April 4, 2013

**Opening:**

The regular meeting of the LSUHSC-SOM Faculty Assembly was called to order at 4:03 pm on April 4, 2013 in Room 7 of the Lions Building by Dr. Murtuza Ali.

**Present**: Ali, Murtuza; Bagby, Gregory; Boulmay, Brian; Campeau, Lisa; Cormier, Steph; Crabtree, Judy; Dawkins, Rachel; Dimitriades, Costa; Engel, Lee; Foster, Timothy; Giambrone, Nicole; Happel, Kyle; Hollenbach, Andrew; Holman, Stacey; Levitzky, Mike; Mussell, Jason; Neumann, Donna; Quayle, Alison; Winsauer, Peter

**Absent**: Cestia, Wayne; Conrad, Erich; Hunt, John; Jagneaux, Tonya; Kapusta, Dan; Lo, Betty

**Proxies:**  Stacey Holman for Jennifer Avegno; Costa Dimitriades for Amy Creel, Rachel Dawkins for Robin English; Jason Mussell for Diana McDermott; Peter Winsauer for Robin McGoey

1. **Approval of the minutes from March meeting:** Delegates unanimously approved the minutes.
2. **Special Guests – Kenneth Boe, Office of Computer Services-LSUHSC**-Mr. Boe and other members of the office of computer services at LSUHSC discussed computer support, compliance and security issues. Specific items/topics of discussion were:

* IT challenges with respect to security, bandwidth and mobile devices were discussed at length. Cloud computing and the new hospital partnerships are new challenges that IT is currently facing, with respect to data security.
* CM-42 (mobile device security) has been finalized. There is still not set date for the implementation of mobile device security as of yet, but LSUHSC personnel will be given advanced notice prior to implementation.
* Network abuse policy was discussed. The current SOP for network abuse is:
  + - 1st instance- user warning
    - 2nd instance- Dean and Department Head notification
    - 3rd instance- the user account will be disabled
* There was lengthy discussion regarding mobile device management and what happens when an individual leaves LSUHSC permanently. Ultimately, the user account is immediately disabled. Extending the user account past the LSUHSC employee end date requires approval of the departments business manager and the department head. It was acknowledged that more should be done to accommodate retiring faculty so that their accounts were not immediately disabled.
* There were a number of issues raised with respect to remote desktop applications. Mr. Boe acknowledged that there was no available tutorial for this application, and that IT was trying to remedy this.
* Ms. Owens is on the LSU2015 task force that is exploring ways to centralize all LSU system IT offices. It is not yet known whether PeopleSoft will remain.
* Data Backup challenges were addressed (O-Drive and T-Drives). These drives are backed up daily. Static files older than 180 days are archived.
* Email Archiving now active because LSUHSC does not delete any email. This requires too much capacity. It was acknowledged that there were a number of faculty that had difficulties retrieving archived email. IT stated in such instances, help is available to LSUHSC personnel, and that training videos were an alternative resource that could be used.

1. **Reports**
   * **Executive Board (Zee Ali)-** 
     + The SOM is expecting a 2.5 million dollar budget cut in the summer
     + There is still no word that raises will occur this next fiscal year.
     + Faculty recruitment is still ongoing. David Leffer accepted the LSUHSC position of Cardiovascular Center Director. There are other ongoing recruitments in both MIP and Physiology.
     + The Dean has also expressed interest in re-establishing the Research Council.
     + House bill 221 moved forward. This bill will allow an exemption to LSUHSC for federal/state employee conflicts so that LSUHSC can collaborate with the VA and LSU SOM researchers can apply for VA funding. The next approval for faculty is in June.
   * **SOM Administrative Council:** **same as above**
   * **SOM Newsletter (The Pulse-Andrew Hollenbach):**
     + Next issue almost complete and is going to press.
   * **Baton Rouge (Tonya Jagneaux)-no report**
   * **Lafayette (Wayne Cestia)- no report**
2. **Old Business- Mobile Device security (Zee Ali)-**
   * AAMC board
     + 9 faculty were interested and submitted letters to the Dean. 4 junior faculty and 5 senior faculty. Decisions will be finalized by the Dean.
3. **New Business –none**

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1. **Adjournment:** Meeting was adjourned at 5:20 p.m. by Murtuza Ali.

Minutes submitted by: Donna M. Neumann