**School of Medicine Faculty Assembly**

**Minutes**

**10-6-22**

Attendance: A Creel, J Hart, S Kamboj, L Reilly, N Nair, S Sarkar, E Wisner, A Farge, K Gajewski, C LeBlanc, M Reinoso, H Scott, L Stuke, E Mathews, P Prasad, S Holman, A Abreo, M Clement, J D’Souza, T Castellano, A Augustus-Wallace, J Cameron, J Crabtree, C Taylor, J Simkin, L Simon Peter, D Worthylake, G Athas, B Siggins, J Gardner

Proxies: Holman for Ali, Gardner for Primeaux, Kamboj for Alahari

Absent: A Martin, L Tanner, M Maness, A Morvant, E McDonough

Called to Order: 1603

Faculty Assembly members introduced themselves on Zoom.

1. **Approval of August Minutes (revisions):** Motion: H. Scott, Second: S. Holman
2. **Approval of September Minutes:** Motion: H. Scott, Second: J. Crabtree
3. **Reports**:
	1. **Executive Committee**:
		1. Cals move has been delayed and not sure for how long. Problem was with low water pressure affecting sprinklers on 8th floor. This will not have an impact on CSRB and MEB move- still thinking January. Lab assignments are supposed to come this month. Meeting about design of MEB floors with architects coming at the end of October.  Need animal care to open up as “first of the dominos”.
		2. Dept head meeting about space requirement needs: may be sharing of spaces.
		3. Recruitment of Associate Dean for Fiscal Affairs: Katherine Diodene. Will need approval from Lousteau for clinical contracts.
		4. Financial and research analysts to support grant submission. Trying to recruit business managers to help with this.
		5. Associate Dean for Academic Affairs: 2 finalists from LSU and 2 outside finalists. Finalizing on-site interviews and will make a decision soon.
		6. VC for research- decision not made if this position will separate from VC AA.
		7. Dr. Frank Smart will have clinical research office. Clinical trials office will help with negotiations from UMC and will help guide faculty on research.
		8. Neuro anesthesia program to move from Ochsner Kenner to UMC.
		9. Discussion between Ochsner and LSU re: family medicine program.
		10. Remote work policy emailed to faculty members.
		11. Most likely no merit raises for the next academic year. Depends on if Board of Supervisors approves and this has not yet been done.
		12. Strategic planning for SOM; many members from Basic Sciences will be retiring.
		13. Roman St. parking- students should be parking on top floor.  May be more difficulty when people move to CALS building.
		14. CSRB to MEB bridge is done but will open when Animal Care opens.
	2. **SOM Administrative Council:**
		1. Meeting was 10/5
		2. Dr. Taylor
			1. Pediatrics Dept Head: Dr. Dedrick Moulton
			2. 3 finalists for Associate Dean for Fiscal Affairs
		3. Hilton
			1. Discussed Pediatrics Residency Program ACGME and CHNOLA site visit
		4. Tsien:
			1. Med student symposium coming up 10/13
				1. Posters being split at 8 and 930 due to large numbers of entries. Posters judged if in-person.
				2. Award ceremony 10/18 at 4 PM via Zoom
			2. New research opportunity for students: The Physician-Scientist Support Foundation (PSSF) accepting applications for its Medical Scholars Research Fellowship
		5. Backes:
			1. Construction updates:
				1. MEB move: waiting on dept heads to give space asks to faculty.
				2. Animal care: still working on punch list. Waiting for Dr. Burke to give time frame
				3. CSRB: no new information. Lab assignment to be done by end of month hopefully. Will discuss next steps with dept heads and basic science researchers. Will start working on office space after lab assignment.
				4. CALS delay: indefinite due to water pressure issue; did not pass fire inspection.
		6. DiCarlo: General operations:
			1. Katherine Diodene in new position. Need more positions in Dean’s office.
			2. CM-73 (remote work): Goes into effect 11/1 and applies to staff only and not faculty. 3 days per week can do remote work. Unsure of how it will be applied to other schools. DiCarlo would like to make it uniform across school of medicine. Issues: Should all new faculty be eligible for remote work immediately? Business managers- remote work for only 2 days/week. Not working remotely in 3 consecutive days. Must get reapproved every 6 months.
			3. CM 30 revised: In effect last Tuesday. Will include move reimbursement for people being recruited here: 10% of base salary up to $12,500 included in letter of offer. Not a reimbursement so will not need receipts. Will be added to first pay check. Form gets signed by vice-chancellor. Will have further discussion at dept head meeting.
	3. **Faculty Senate:**
		1. Dr. Crabtree met with Dr. Southerland (Vice Chancellor for Academic Affairs)
			1. Just started this week and is getting familiar with system. Lots of goals/interests:
				1. Wants to move from paper to electronic system.
				2. Also wants to develop faculty affairs and wellness dept. Interested in developing master teachers, mentors, etc.
				3. Also would like to develop faculty recognition and award programs.
				4. Also working to develop Staff Senate to allow others within LSUHSC to have voice as well.
				5. Following up on car chargers- 5 on 4th floor
				6. Need AEDs in public spaces
				7. Have redundancy within depts: Should have purchase of things by university with institutional subscriptions that get regularly updated
				8. On board with remodeling IT
				9. Need budget in graduate school to be able to recruit more.
				10. Operational plan is being developed.
4. **Old Business:**
	1. Discussed about people used to meet for “Coffee with a cause”. Can consider other ways in which we can network and meet again in person.
5. **Call for New Business:** None
6. **Adjourn** 1653**:** Motion: Kamboj