



Professionalism Reporting Process

CD receives report and completes PEF. CD discusses issue with student. Student and CD sign PEF to confirm discussion. Student may appeal if desired.



CD notifies the ADSA immediately and PEF is placed in student file. If behavior grievous or prior history of similar behavior, CD and ADSA will refer to CPC within 15 days. If impairment or other risk of harm, CD or ADSA may refer to CAP



If CPC referral not deemed necessary at time of PEF completion, CD brings copy of PEF for discussion at quarterly CD meetings or Promotions Committee meetings so that remediation of behavior can be monitored. CPC referral may be deemed necessary at this time and must be completed within 15 days.



If notified, CPC determines further process. If CPC not involved, PEF remains in Student Affairs office in student's file. If no repeat PEF at graduation, PEF discarded. If repeat PEF, then may be included in MSPE at discretion of ADSA.

CD = Course Director / Clerkship Director
PEF = Physicianship Evaluation Form
ADSA = Associate Dean of Student Affairs

CPC = Council on Professional Conduct
CAP = Campus Assistance Program
MSPE = Medical Student Performance Evaluation